

WEBINAR & TELELEARNING SERIES



Home-based Employment: What Employers Want



March 29, 2016

Presented by:



Teva Pharmaceuticals | Acorda Therapeutics

Mallinckrodt Pharmaceuticals Autoimmune and Rare Diseases



THE POWER TO BE MORE THAN YOUR MS
www.mscando.org | 800-367-3101

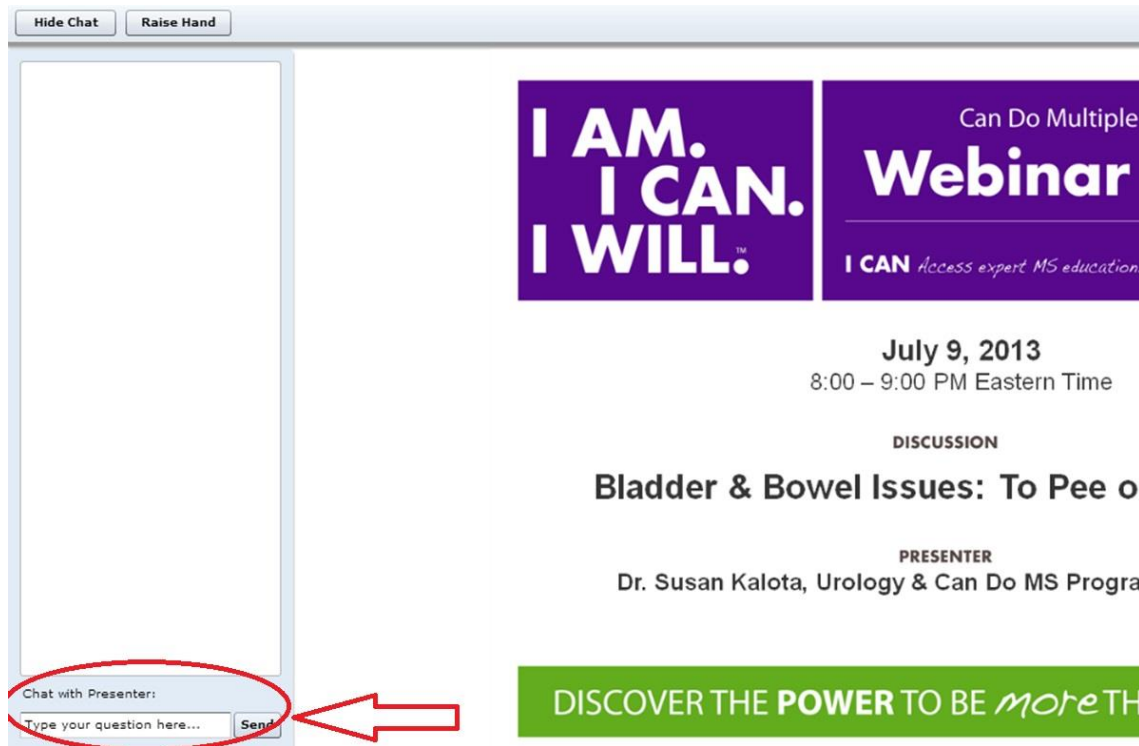


**National
Multiple Sclerosis
Society**



How to Ask Questions During the Webinar:

- **Chat Feature** – Type in your questions using the chat box on the lower left hand side of your screen.



The screenshot shows a webinar interface. On the left is a chat box with a 'Hide Chat' and 'Raise Hand' button at the top. The chat box contains a large empty area and a 'Chat with Presenter:' section at the bottom with a text input field and a 'Send' button. A red circle highlights the chat input field, and a red arrow points to it from the right. The main content area on the right features a purple header with the text 'I AM. I CAN. I WILL.' and 'Can Do Multiple Webinar'. Below this, it states 'July 9, 2013' and '8:00 – 9:00 PM Eastern Time'. The topic is 'Bladder & Bowel Issues: To Pee or Not to Pee?' and the presenter is 'Dr. Susan Kalota, Urology & Can Do MS Program'. At the bottom, a green banner reads 'DISCOVER THE POWER TO BE more THAN'. The 'CAN DO Multiple Sclerosis' logo is in the bottom left, and the 'MS National Multiple Sclerosis Society' logo is in the bottom right.

WEBINAR & TELELEARNING SERIES



Home-based Employment: What Employers Want



March 29, 2016

Presented by:



Teva Pharmaceuticals | Acorda Therapeutics

Mallinckrodt Pharmaceuticals Autoimmune and Rare Diseases

Agenda

- **Work at home benefits**
- **Types of work at home jobs**
- **Requirements**
- **Where to find work at home jobs**
- **Application and Interview Tips**
- **Accommodation and other questions**

Paula Vieillet



*Paula Vieillet, MA, CVE
President of Employment Options, Inc.
Nationwide*

Sally Jones



*Virtual Recruiting Specialist
Cincinnati, OH*

What do you picture when you hear “*Work from Home?*”



“I work at home too, but you don’t see me sitting around in my pajamas all day!”



I love working for myself from home: I get along with everyone in the office; I can show up in pajamas, and I always win Employee of the Month.

Missy Mwach

someecards
user card





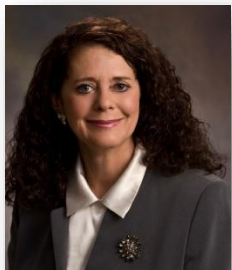
WAH Benefits

- **No dress code**
- **No commute**
- **Save \$\$ on lunch, gas, dry cleaning etc.**
- **Good for the Environment**
- **Social benefits - provides employment options where they might not exist**

Real Savings by Working from Home

You can save up to \$5,950 per year or \$2.86/hour. Make sure you factor this in when considering the pay rate. Many companies have a Lifestyle Calculator on their website where you can enter your own numbers to calculate the cost savings.

	Work at Home	Brick & Mortar
Avg. Round Trip Travel Time	\$0	52 minutes
Days Spent Commuting per Year <small>(8 hours/day)</small>	\$0	20 days
Total Annual Commute Distance	\$0	6000 miles
Cost of gas per year	\$0	\$850
Public Transit Expense	\$0	\$500
Lunch Expense	Minimal	\$2,275
Annual Apparel, Dry Cleaning Expense	\$0	\$1,500
Vehicle Maintenance Expense	\$0	\$825
TOTAL ANNUAL COSTS	\$0	\$5,950



Types of Work from Home Jobs

1099 Subcontract with Company -
Taxes are not withheld

Usually paid piece work:

Medical transcriptionist

Search engine evaluators

Surveys

Mystery shopping



Types of Work from Home Jobs

W-2 Set Hours – Full-time or Part-time
Hourly Pay - Taxes withheld- Company Benefits

Typical Job Titles:

Customer Service

Sales

Tech Support

Reservations

Concierge

Dispatching

Medical: Nursing, Coding, Specialties



Physical and Emotional Requirements

Physical

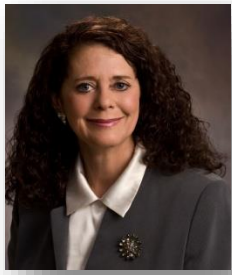
- Be able to work a 4 hour stretch
- Train full-time for a part-time job
- See screens clearly- No JAWS or Zoomtech



Physical and Emotional Requirements

Physical

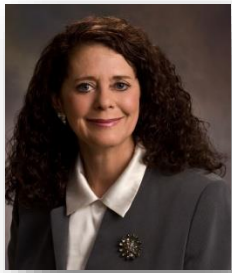
- Frequent keyboarding
- Multi-tasking
- Be able to speak clearly
- Be able to hear



Physical and Emotional Requirements

Emotional

- Dealing with difficult people
- Empathize
- Patience
- Cannot get easily offended



Work Requirements

- **All applicants must be legally able to work in the U.S**
- **A high school diploma or GED**
- **Have excellent communication skills**
- **Be able to work a set schedule which often includes week-ends, evenings, holidays, and full-time training hours**
- **Quiet noise free home office space, free of distractions (no pets, kids, TVs)**
- **Type minimum 25 wpm**
- **Minimum of 1 year customer service experience**
- **Medical jobs require current state license**



Work Requirements

- **Computer or laptop (no Mac's or all in ones)**
- **Minimum processor of 1 Ghz to 1.5 Ghz -1.5 GB RAM - 40 GB free space**
- **High speed Internet connection**
- **Upload – Download speeds must meet requirements**
- **Direct connect only – wireless modems not allowed**
- **Ability to work independently**
- **Must meet background check and drug screen requirements**



Do your homework! Research the company and opportunity

- Carefully research all job opportunities – **especially** **“work from home,”** as many of them are scams!
- Rat Race Rebellion (www.ratracerebellion.com)
- FlexJobs - Top 100 Companies with Remote Jobs (www.flexjobs.com)
- Virtual Vocations (www.virtualvocations.com)
- Facebook Groups: Virtual Workers of America, the Work at Home Woman, the Work at Home Life



Creative Options to Consider

Creative & Crowdsourcing

<http://www.cafepress.com> t-shirt design
<https://www.crowdspring.com> project design
<http://www.createmytattoo.com/artists> tattoo design
<http://99designs.com/> project design
<http://www.bountyit.com/> bid on projects

Education

<http://eduwriters.com> freelance writers
<http://www.ets.org> test scoring

Healthcare/Medical

<http://www.fonemed.com/> phone work for RNs
<https://aviacode.catsone.com> medical coding
<http://www.spectramedi.com> billing

Legal

<http://www.ejury.com/> (mock jury)
<https://www.tlextranet.com/trialjuries> (mock jury)

Miscellaneous

<https://pincushion.needle.com/needlers/welcome/>
chat support
<https://www.leapforceathome.com/qrp/public/home>
Search Engine evaluation
<http://www.appen.com> variety of jobs posted
including Search Engine evaluation
<http://www.thesmartcrowd.com/> Social Media
assessor
<https://app.fieldagent.net/> Take photos with your
phone for cash
<http://www.gigwalk.com/gigwalkers/> Download the
app, accept the Gig, get paid
<http://www.mobeeapp.com/> mystery shopper app
<https://www.mturk.com/mturk/welcome> - Amazon
pays for work computers cannot do
<https://www.kirkusreviews.com/about/careers/> -
Book Reviewer



Application

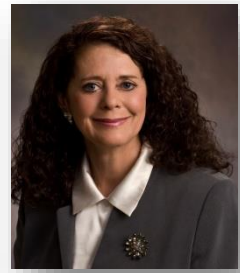
Key to getting an interview!

- Typical work from home recruiters receive 5,000 applications a month
- Availability
- Move quickly through required tests and tasks - PC test
Complete assessments, recorded interview, etc.
- Follow directions and review the FAQs for help in completing the requirements

Recruiters will most likely not look at your resume until you have completed required testing processes (behavioral assessment, PC/Internet Check)



Application



Disclosure

Legally, employers can ask:

Are you able to perform the essential duties of the job with or without reasonable accommodations?

You should be able to answer yes.

You may also be asked to complete a form 8850 which employers Need in order to receive a WOTC tax credit which can sometimes help you get the job. This information is voluntary and is not seen by the recruiter. You may also be asked if you are a veteran or disabled.



Employment Options

Employment Options focuses on helping Social Security Ticket-holders obtain W-2 employment

Jobs listed on our website

www.myemployeroptions.com/work-at-home-jobs/



Employment Options

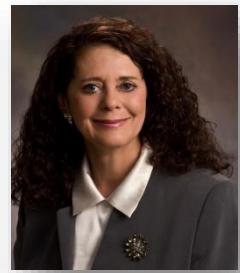
Quality Employer Relationships

We work with some of the largest call center operations in the country.

Because we have collaborative relationships we are able to help you navigate the different employment opportunities out there.



Interview Tips



- Keep a log of companies you have applied to, including dates and names of recruiter contacts.
- If recruiter calls wanting to set up an interview, make sure you call them back promptly! Leave voice mail with info on your availability for a call and follow up by email with the same info. Recruiters spend the day on the phone, but can multi-task very effectively.
- Check your spam folders regularly and add the company email address to your “safe senders” list



Interview Tips

- Be Professional - remember the recruiter can refer you to other positions within the company or make sure you go no further in consideration.
- Review the job description prior to interview and be familiar with the company - know their products and services
- Have a list of questions prepared which demonstrate your understanding of the job. The time to ask questions about compensation and benefits is when you have been offered the job, not during the initial interview.
- **Do** ask about next steps in the recruiting process and thank the recruiter for their time.



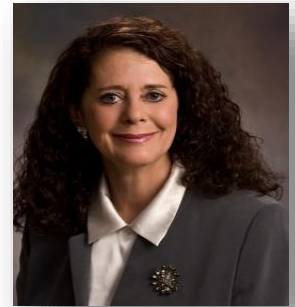
Accommodation Questions



- Is training full-time for part-time jobs? Can this be accommodated?
- Attendance? With my MS I have good days and bad days. Can my schedule be accommodated to fit with how I feel that day?
- Can I work a split shift?



Accommodation Questions



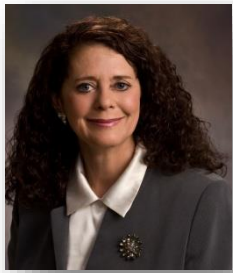
- Because of my MS I can only type 18 wpm? Can typing speed requirements be accommodated?
- I get easily fatigued. Can I schedule breaks?
- I am vision impaired. May I use Zoomtech or Jaws as an accommodation?



Frequent Questions

Do you pay for:

- Retraining
- Purchase of computer
- Set up internet, phone lines
- Starting your own business



Ticket to Work Program

If you are on SSI or SSDI, to get protection of you must be enrolled with the Department of VR or an Employment Network of your choice before you return to work!

Due to constraints of program, you can ONLY be signed up with one provider at a time. Employment Options can check your enrollment status if you are unsure.

<http://myemploymentoptions.com/for-job-seekers/pre-qualify/> or

1-800-441-3114

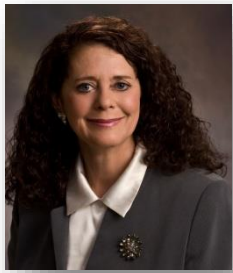


OPEN TO EVERYONE

**Virtual Job fair: April 14
10 a.m - 4 p.m. EST**

Must pre-register

<https://www.myemploymentoptions.com/register-for-virtual-job-fair/>



Free Webinar For the first 250 people

**“Tips for Attending Virtual Job Fairs
How to Get Noticed!”***

**Wed. March 30th
3:00 to 4:00pm Eastern**

**[https://www.myemploymentoptions.com/webinar-
registration-page/](https://www.myemploymentoptions.com/webinar-registration-page/)**

Thank You!



Paula Vieillet



Sally Jones

Questions?
Comments?

Can Do MS Resources

e | NEWS
your best life update

Q&A

Can Do Library

Find these resources at www.MSCanDo.org.

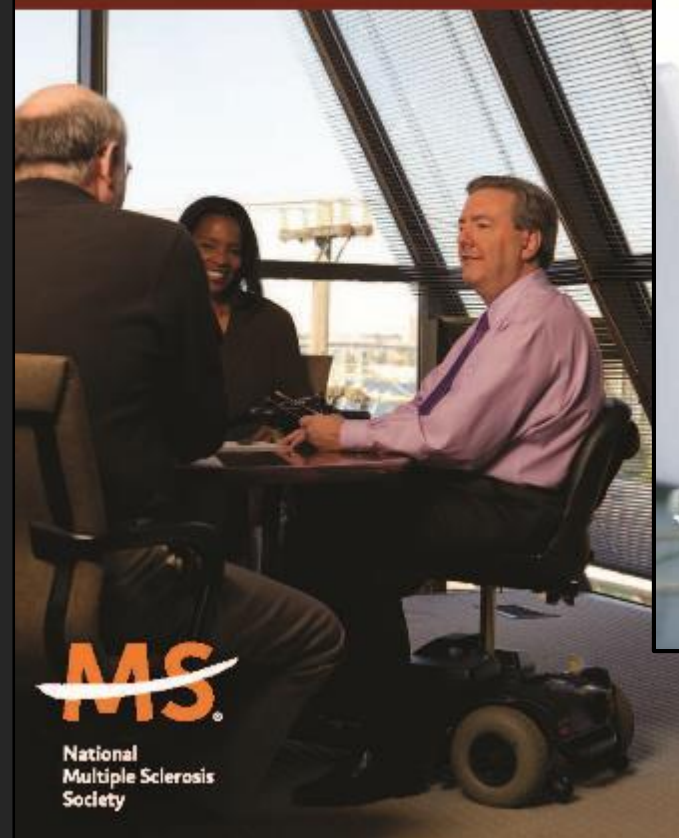
National MS Society Resources

The Win-Win
Approach to Reasonable
Accommodations

Should I Work?
INFORMATION FOR
EMPLOYEES LIVING WITH MS
EMPLOYMENT ISSUES

EMPLOYMENT
MATTERS

MANAGING
MS IN THE WORKPLACE



MS
National
Multiple Sclerosis
Society

FEATURED VIDEO SERIES

Employment Matters: Managing MS in the Workplace

Learn how to navigate the complexities of managing work and MS through this six part video series and companion toolkit.

Part 1- Thinking Proactively About Employment

Part 2- Recent Changes to the Americans with Disabilities Act (ADA)

Part 3- Disclosure in the Workplace

Part 4- Managing Fatigue in the Workplace

Part 5- Managing Cognitive Challenges in the Workplace

Part 6- Assistive Technology and the Workplace

nationalMSSociety.org/employment

National MS Society Benefits and Employment Services

If you have an employment-related question
that was not answered during tonight's
webinar, please feel free to email

EmploymentQuestions@nmss.org

or call 1-800-344-4867.

Thank you.

WEBINAR & TELELEARNING SERIES



Myelin, Movement, and the Mind: Hot Topics in MS Research



April 12, 2016

Presented by:



Teva Pharmaceuticals | Acorda Therapeutics

Mallinckrodt Pharmaceuticals Autoimmune and Rare Diseases | US Bank